

## **Children and Families Team Leader - Job Description**

COM Church, Dunstable

**Job Title:** Children and Families Team Leader

**Supervisor:** Core Team Lead Pastor

**Overview:** COM Church places a high value on children and young people and we seek to have a healthy and effective children's ministry at the heart of our Church life. As a Church we are committed to building Christ-centred families who love Jesus and want to make a difference in their communities.

We are seeking a passionate individual who desires to see families and children live to their full potential for the Gospel of Jesus in their homes and communities, who also has a genuine heart to see them coming to faith in Christ, growing in the faith, and being inspired into lifelong discipleship.

The right candidate must be approachable and self-motivated, have an active Christian faith and support the vision, values and beliefs of COM Church.

Furthermore the candidate must be proactive towards personal development by reading, accessing training and seeking relationships with people in the next stage of ministry.

We have a strong media department for streaming services and for online material. The right candidate must be comfortable to be on camera, to share/speak in services that are streamed live and recorded if required. They will need a good level of communication and presenting skills for live and pre-recorded content.

**Job Summary & Key Responsibilities:** To lead, build and develop the Children's Ministry of COM Church and to co-ordinate and have pastoral oversight for all aspects for children from preschool up to and including school year 6, and oversee pastoral care of families.

Work closely with the youth pastor and team to create a synergy across the Church.

Pray regularly for each member of the Children's Ministry staff and each child in your ministry.

To provide leadership, as together we reimagine Children's Ministry going forward, in particular developing opportunities to support discipleship in the home.

To actively promote Holy Spirit-led teaching for our children, discipling them in prayer, prophecy and all other spiritual gifts; teaching them Kingdom principles that set a firm foundation for faith and salvation on a lifelong journey to follow Jesus.

Develop and support as many voluntary teams as necessary to fulfil the strategy to the highest possible standard, delegating leadership where appropriate. This would include responsibility for selection, recruitment, training, mentoring and coaching.

To provide an overarching strategy for our mission to the children and families in the community. This would include developing the evangelism and outreach strategy to children and families who are not currently followers of Jesus, while developing and maintaining strong relationships with local primary and secondary schools.

Connect with the wider Elim Children's Ministry - Limitless Kids and other Children's ministries that can support you and the team moving forward.

#### **Particulars**

- Create yearly lesson plans and themes.
- Plan and oversee Sunday morning sessions for preschool - Yr. 6.
- Schedule teams and volunteers.
- Meet and pray with teams on a regular basis.
- Organise and plan for monthly parents and baby Bible sessions.
- Plan and execute our annual Light The Night - halloween alternative party.
- Plan and execute our annual 'Christingle' family service.
- Acting as the safeguarding Officer to ensure full compliance with all appropriate laws and guidelines
- Make sure all training for safeguarding including first aid is up to date.

#### **Skills & Experience**

Candidates must be able to demonstrate a genuine sense of calling and commitment to Family and Children's Ministry, ideally through experience in a current or recent ministry position.

Good organisational and communication skills.

Is a secure leader that can work effectively alone or as part of a team with a desire to grow in this area and a willingness to learn.

Is creative and imaginative and willing to try new approaches.

Has a good knowledge of child protection issues.

Has knowledge of health and safety issues.

Can make a positive contribution to the Pastoral team, staff, volunteer team and the wider life of the Church.

#### **DBS**

The appointment is subject to the individual obtaining Enhanced Disclosure from the Disclosure & Barring Service.

#### **Remuneration and Hours of Work**

3 days (22.5 hours). Based on a 37.5 hour week.  
Flexible working days/hours, serving on Sundays is also required.  
Between £22,000 - £26,000 per annum, pro rata depending on qualifications and experience.

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